



ANNA UNIVERSITY

CHENNAI – 600 025

Dr.P.GANESAN
DIRECTOR
ACADEMIC COURSES

CIRCULAR

Circular No: 1/CAC-CPDE/SSP/FEES-Main Campus/2014

Dated: 21.05.2014

Sub : UG / PG (Full Time / Part Time **Self Supporting** Programmes)-Payment of Fees for the Semester July 2014-December 2014 for **Main Campus Students (CEG,ACT and SAP)**-Instructions-Issued.

The students undergoing various **Self-Supporting UG / PG (F.T / P.T)** Programmes for the semester **July 2014 - December 2014** in the **Main Campus (CEG, ACT and SAP)** is requested to obtain a **CROSSED DEMAND DRAFT** for the fee amount as mentioned in the Annexure pertaining to their programme. The Demand Draft should be drawn in favour of **"THE DIRECTOR, CPDE, ANNA UNIVERSITY, CHENNAI - 25"** payable at **Chennai** issued by any Nationalized Bank / Scheduled Bank and will be collected at the **SIVALINGAM HALL, CENTRE FOR PROFESSIONAL DEVELOPMENT EDUCATION, ANNA UNIVERSITY MAIN CAMPUS** on the following dates **from 9.30 a.m to 1.00 p.m and 1.30 p.m to 5.30 p.m.**

Self-Supporting Programmes	
30.06.2014 to 04.07.2014	UG/PG (FT/PT) (All Branches)

PAYMENT OF U.G/P.G SELF-SUPPORTING PROGRAMME FEES WITH FINE, RE-ADMISSION FEES & INSTRUCTIONS

• Fine for late payment permissible from 05.07.2014 to 15.07.2014 at the office of the CPDE	:	Rs.200/-
• Readmission fee on specific approval from the HOD and Dean, from 16.07.2014 to 30.07.2014.	:	Rs.500/- + Rs.200/-
• The Students are advised to produce the CPDE Semester fees receipt to their Class advisors on or before 15.07.2014.		
• The Class advisors are requested to allow the students to attend the classes on verification of fee receipt (CPDE Fees Receipt). The students who have not paid the semester fees on or before 15.07.2014 should not be permitted to attend the classes.		
• Attendance shall be given only from the date of payment of semester fees/with fine/with fine and re-admission fee.		
• The students who do not pay the fees even by the deadline on 30.07.2014 are deemed to have discontinued the course. Their names will be deleted from the rolls permanently.		
• The Excess Fees paid will not be accepted / refunded under any circumstances.		
• Examination Fee – The examination fees is to be remitted in the Registrar's A/c at SBI, Anna University Branch and MIT Special Extension Counter in the prescribed challan available in the ACOE / HOD office.		
• Duplicate fee receipt will not be issued under any circumstances.		

Note : All the eligible SC/ST students will be given full fee exemption as per G.O.Ms.No.92 AD&TW (ADW-3) dt 11.09.2012, subject to the terms and conditions enclosed.

Encl: Annexure


DIRECTOR
ACADEMIC COURSES

To
1. All Heads of Departments
CEG, ACT and SAP Campuses - with a request to display in the notice boards and also instruct the class advisors to follow the above instructions.

2. The Director, CPDE, Anna University, Chennai – 600 025.

Copy to:

1. PS to VC
2. The Registrar, Anna University, Chennai – 600 025
3. The Deans, CEG/ACT/SAP
4. The Additional Controller of Examinations, University Departments
5. Notice Boards of CEG,ACT and SAP HOSTELS

ANNEXURE

SCHOOL OF ARCHITECTURE and PLANNING CAMPUS

Self-Supporting Programmes

Semester Fees - July 2014 - December 2014

B.Arch. (Full Time) : III / V / VII / IX Semester

- Rs.14,610/-

(Excluding Examination Fees)

- Architecture

B.Arch. (Full Time) : III / V / VII / IX Semester

- Rs.7,110/-

(Excluding Examination Fees)

- Architecture

First Graduate Students

M.Arch. (Full Time) : III Semester

- Rs.28,110/-

(Excluding Examination Fees)

- General Architecture
- Landscape Architecture

Note : All the eligible SC/ST students will be given full fee exemption as per G.O.Ms.No.92 AD&TW (ADW-3) dt 11.09.2012, subject to the terms and conditions enclosed.

Gmstimgmr
DIRECTOR *21.5.2014*
**CENTRE FOR PROFESSIONAL
DEVELOPMENT EDUCATION
ANNA UNIVERSITY, CHENNAI-25**

21.5.2014

INSTRUCTIONS FOR AVAILING FULL FEE CONCESSIONS FOR SC/ST STUDENTS
IN SELF-SUPPORTING PROGRAMMES

Semester Fee Collection in July 2014

1. All the students eligible for full fee exemption as per G.O.Ms.No.92, AD&TW Dept, Dt.11.09.2012 need not pay the semester fees prescribed in the approved fee structure of the University. However, they have to pay the obligatory items like fee for Industrial Visits, Computer Charges etc., as applicable.
2. All the students from SC/SCC/SCA/ST communities are required to produce the recommendation of the Deans concerned along with copies of Income and Community Certificates obtained from the Revenue Department. If they have already submitted it to CPDE, they need not produce the same again.
3. The existing students who availed the full fee exemption earlier but who did not produce the Deans' recommendations for previous semesters are required to produce the same to the CPDE now.
4. The existing students who claim full fee exemption **afresh** are entitled to this benefit only from 2014-15 and not earlier. They are required to produce the recommendation letter from their Deans in the prescribed form, along with copies of Income and Community Certificates.

Gmskmm
21.5.2014
DIRECTOR, CPDE
21.5.2014

Encl : 1.Format for Recommendation from Dean.

2.Copy of Registrar's Circular Dt.29.11.2013. *85*
21.5.2014

Recommendation of the Dean - Full Fee Exemption for
SC/ST/SCA/SCC Students

Name :
Roll No. :
Course :
Branch :
Semester :
Session : July 2014 - December 2014

Certified that the above student has applied afresh for Post-Matric Scholarship applicable to SC/ST Students for the year 2014-15 and the details have been verified.

Recommended / Not Recommended

**Signature of the Dean
with seal**

Note :

1. The student should obtain the recommendation letter from the Dean and submit the same to the Director, CPDE at the time of collection of semester fees (**30.06.2014 to 04.07.2014**) along with attested copies of **Community Certificate and Income Certificate**. If they have already submitted the Dean's recommendation, they need not produce the same again.
2. Students who have failed to claim the concession in the previous years, can claim it only from 2014-15 onwards.





ANNA UNIVERSITY

CHENNAI - 600 025

Dr. S. GANESAN
REGISTRAR i/c

Phone : 2235 2161, 2235 7004
Fax : 91-44-2235 1956
E-mail : registrar@annauniv.edu

Ref. No.9716/FA35/SC&ST/2013

Date : 29.11.2013

CIRCULAR

Sub : Adi Dravidar and Tribal Welfare – Self-Supporting Courses - Exemption of SC/SCC/SCA/ST students from payment of semester fees for the session December 2013-May 2014 - Instructions – Issued.

Ref : G.O.Ms.No.92, AD&TW (ADW-3) Department, dated 11.09.2012.

In the Government order read above, the scheme of total fee exemption (except refundable caution deposits) to SC/ST students was announced. The scheme is extended to SC/SCC/SCA/ST students admitted into Self-Supporting Courses in this University from 2011-12 under the following conditions:-

1. The SC/ST and SC(A) students whose family incomes do not exceed Rs.2.50 lakhs p.a. in the year of admission are eligible;
2. The SC students who have converted to Christianity are also eligible if their family incomes do not exceed Rs.2.00 lakhs p.a. in the year of admission.
3. All the SC/ST students admitted into Self-Supporting Courses from 2011-12 onwards should have already submitted their applications to the Deans to avail this Post-Matric Scholarship.
4. This benefit is not applicable to SC/ST students admitted into part-time courses.

All the SC/ST students admitted into Self-Supporting Courses in 2011-12, 2012-13 and 2013-14 are instructed to produce the following documents to the Director, CPDE at the time of fees collection in December 2013 :-

- (i) Attested copy of the Community Certificate
- (ii) Attested copy of the Income Certificate for the year of admission
- (iii) A recommendation letter from their Dean for granting the fee-exemption.

The eligibility or otherwise of the students for the fee-exemption will be decided based on the above documents. Those who are not eligible for the exemption are required to pay the fees in the usual manner.

Important : The obligatory items of the following charges are, however, payable by all the students, irrespective of Community and Family Income:-

- | | |
|--|--|
| (i) Examination fees | - as required |
| (ii) Smart Card fees | - Rs.500/- (at the time of admission) |
| (iii) Subscription to Co-operative Society | - Rs.1000/- (at the time of admission) |
| (iv) Industrial Visit | - Rs.500/- (for every odd semester) |
| (v) Additional Computer Charges for M.E (Product Design & Development) courses | - Rs.9000/- (per semester) |
| (vi) Studio Charges for M.Arch/M.Plan Programmes | - Rs.5500/- (per semester) |

All the students are instructed to carefully follow the above instructions and co-operate with the authorities.


REGISTRAR i/c

Encl : Format of Recommendation Letter from the Dean

Copy to : All the Deans, CEG/ACT/MIT/SAP with a request to notify the Circular in the Departments

Copy to :
1. The Finance Officer, Anna University, Chennai - 600 025
2. The Deputy Registrar (C&G), Anna University, Chennai - 600 025
3. The Nodal Officer SC/ST Cell, Anna University, Chennai - 600 025